



EMPLOYMENT TRIBUNAL AND WITNESS TRAINING

in association with the University of Strathclyde

The following courses can be taught on your business premises, by expert tutors, ensuring maximum convenience, cost effectiveness and privacy for small to large groups.

PRESENTING A CASE BEFORE AN EMPLOYMENT TRIBUNAL – THE ESSENTIALS

Aimed at those who have only limited experience of presenting cases in the Employment Tribunal, this course gives delegates a practical understanding of the Employment Tribunal process as well as providing them with the necessary skills required to represent a client before a Tribunal. Module outcomes will include:-

- Drafting ET1 and ET3 forms
- Drafting orders
- Pre-hearing reviews & case management discussions
- Preparing for the hearing
- Examination in chief, cross examination, re-examination
- Closing submissions

APPEARING AS A WITNESS IN A TRIBUNAL/TRIAL/PROOF

Aimed at experienced and non experienced witnesses, this training ensures that the witness can confidently present evidence and handle cross examination. Delegates learn by looking at the theory, practice and procedure of giving evidence, and practicing the skills learned in a mock examination.

Many witnesses no matter how experienced they are may still find the process of giving evidence, and cross examination a daunting experience. This course provides intensive instruction and feedback on how to most effectively deliver evidence. It will improve confidence and ability.



CLT IN HOUSE TRAINING SERIES
WWW.CLT-SCOTLAND.CO.UK





www.clt-scotland.co.uk



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PLEASE SEND ME MORE INFORMATION (BLOCK CAPITALS PLEASE)

First Delegate

Form for First Delegate with fields: Title, First Name, Surname, Job Title, E-mail Address, Employer's name, Employer's / Home address, Postcode, DX No, Tel No, Fax No, and checkbox for interest.

Second Delegate

Form for Second Delegate with fields: Title, First Name, Surname, Job Title, E-mail Address, Employer's name, Employer's / Home address, Postcode, DX No, Tel No, Fax No, and checkbox for interest.

Terms and Conditions

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